**PERFORMANCE WORK STATEMENT (PWS)**

**FOR**

**systemNoun**

**AT**

**unit** **location**

**rgApproval**

**(NOTE TO THE WRITER: THIS PERFORMANCE WORK STATEMENT MUST BE TAILORED FOR YOUR LOCATION INCLUDING YOUR UNIQUE REQUIREMENTS AND QUANTITIES FOR WORKLOAD ESTIMATES. WHEN TAILORED PWS IS COMPLETE, DELETE ALL RED NOTATIONS.)**

**PERFORMANCE-BASED WORK STATEMENT**

**TABLE OF CONTENTS**

SECTION PAGE

[1 DESCRIPTION OF SERVICES 4](#_Toc229552904)

[2 GENERAL INFORMATION 4](#_Toc229552905)

[3 SERVICES SUMMARY 5](#_Toc229552906)

[4 GOVERNMENT FURNISHED PROPERTY (GFP) AND SERVICES 5](#_Toc229552908)

# DESCRIPTION OF SERVICES: The contractor shall provide all management, tools, supplies, equipment, and labor necessary to operate and maintain systemNoun. (INSERT SPECIFIC REQUIREMENTS.)

## PERIOD OF PERFORMANCE Performance period for this contract will be no more than 5 days from the date of award, and will run continuously for 6 months with the provision for a one time extension of this contract for an additional 6 month period.

## SPECIFIC REQUIREMENTS (List and describe the individual requirements needed to complete this task or service)

###  For Example: Describe what the Contractor is responsible for providing, and accomplishing. Also include the location where the work is to be completed.

###  Describe any items required and the applicable quantity.

###  Describe the availability of the contractor. Is the contractor required to be available for work 24/7 or on call? Regular business hours are described in section 2, so if the contractor is not needed beyond normal hours of operation, say so.

# GENERAL INFORMATION:

## HOURS OF OPERATION: Contractor Personnel shall be readily available 7 days a week at the site from 0700-1900. Concessions are made for religious holidays, at the discretion of the US, when it does not interfere with operations.

###  Emergency Services: On occasion, services may be required to support an activation or exercise of contingency plans outside the normal duty hours described above.

## Removing objects from refuse for personal use is unauthorized. Contractor Personnel may request items through unit designee. Violations are grounds for termination.

## At no time, without authorization, will a Contractor Personnel purchase any items from the local economy for any US Personnel.

## Standards of Conduct: Contractor Personnel must adhere to standards of conduct as established by the Installation Commander.

## Security Requirements: Contractor shall adhere to current installation security policies.

## The contractor shall provide an interpreter if English is not the primary language of the workers. The interpreter shall be on site at all times.

## RECORDS: The contractor shall be responsible for creating, maintaining, and disposing of only those government required records that are specifically cited in this PWS or required by the provisions of a mandatory directive listed in Technical Exhibit 5, Applicable Publications and Forms (Make sure this Tech Ex is filled out). If requested by the Government, the contractor shall provide the original record or a reproducible copy of any such record within five working days of receipt of the request.

## Develop and provide at the start of the orientation period or the start of the first operational performance period (if there is no orientation period) a safety plan for the protection of government facilities and property and to provide a safe work environment for contractor personnel. (NOTE: FOR NEGOTIATED CONTRACTS, RESERVE THIS PARAGRAPH AND REQUIRE BIDDERS TO INCLUDE THE SAFETY PLAN IN THEIR TECHNICAL PROPOSALS IF APPLICABLE.) (FOR VERBAGE QUESTIONS CONTACT YOUR CCO.) [ADD information about Personal Protective Equipment (PPE)]

## SPECIAL QUALIFICATIONS: (NOTE: LIST SPECIAL QUALIFICATIONS AN EMPLOYEE MUST POSSESS OR RECEIVE PRIOR TO COMMENCEMENT OF DUTIES. SPECIFY ANY CERTIFICATIONS THAT MUST BE MAINTAINED BY THE CONTRACTOR. SPECIFY WHAT TRAINING THE GOVERNMENT WILL PROVIDE AND, IF APPLICABLE, WHAT TRAINING THE CONTRACTOR SHALL PROVIDE. CONTRACTOR COMPLIANCE WITH MANDATORY TRAINING AND CERTIFICATION REQUIREMENTS FOR CONTRACTOR EMPLOYEES MAY BE INCLUDED AS A LINE ITEM IN THE SS.) (NOTE: INSERT ANY ADDITIONAL SPECIAL CERTIFICATIONS OR REQUIREMENTS FOR EMPLOYEES IF DEEMED NECESSARY.)

# SERVICES SUMMARY:

(NOTE: SERVICE SUMMARY MUST BE CHANGED TO YOUR SPECIFIC PERFORMANCE OBJECTIVES. THRESHHOLDS CANNOT BE SET TO 100%; IF A REQUIREMENT IS A 100% THRESHOLD IT IS A CONTRACT REQUIREMENT AND NOT A PERFORMANCE OBJECTIVE. PERFORMANCE OBJECTIVES SHOULD INDICATE LEVELS OF PERFORMANCE THAT CAUSE CONCERN FOR REWORK OR REMEDIAL ACTION.)

|  |  |  |
| --- | --- | --- |
| Performance Objective | PWS Para  | Performance Threshold |
| (Service Required) | (Corresponding Para) | (This is a standard to determine if the service is acceptable or unacceptable use a percentage or number of deviations per month) |
|  |  | Hit Tab to add more lines to table |

# GOVERNMENT FURNISHED PROPERTY (GFP) AND SERVICES: The US Government will not provide any equipment, fuel, personnel, utilities or facilities to the contractor for the execution of this contract. Should an emergency arise, only the necessary basic life saving and life support measures will be provided during the emergency. (NOTE: If GFP and Services ARE provided, delete the above paragraph. Then, use cASM Technical Exhibit 4-GFP and reference it here.)